

*Sterling Park Estates Homeowners Association*

**Architectural Review Board  
Application**

This is a request for to be completed by the homeowner and submitted to the Architectural Review Board (ARB) for approval **BEFORE** any work commences. Please refer to your Declaration of Covenants and Restrictions for the description of ARB and its purpose.

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**THIS SECTION TO BE COMPLETED BY HOMEOWNER**

**NAME** : \_\_\_\_\_

**ADDRESS** : \_\_\_\_\_

**PHONE** : \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

**DESCRIBE THE CHANGE/ADDITION/INSTALLATION** (enclosure, fencing, pool, landscaping, pavers, house paint etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SPECIFICATIONS:** (attach copies of plans, estimates, and/or pictures

**DIMENSIONS:** \_\_\_\_\_

**MATERIAL(S):** \_\_\_\_\_

**COLOR(S):** \_\_\_\_\_

**NOTE:** All requests must conform to all local zoning and building regulations, and you must obtain all necessary permits if your request is approved by the Architectural Review Board.

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**THIS SECTION TO BE COMPLETED BY THE ARCHITECTUAL REVIEW BOARD**

**REQUEST:**                      **DATE APPROVED** \_\_\_\_\_                      **DATE DENIED** \_\_\_\_\_

**BOARD MEMBER SIGN** \_\_\_\_\_ **PRINT** \_\_\_\_\_

**COMMENTS:** \_\_\_\_\_

\_\_\_\_\_

**SUBSTANTIAL COMPLETION INSPECTION DATE:** \_\_\_\_\_ **FINAL INSPECTION DATE:** \_\_\_\_\_

*Sterling Park Estates Homeowners Association*  
**AGREEMENT BY HOMEOWNER(S)**

I (We), owners of \_\_\_\_\_ at Sterling Park Estates Homeowners Association have submitted the plans and specifications necessary to effect improvement to our property which does affect the form or appearance of the community.

As one of the conditions for approval of this alteration by the Architectural Review Board, I (We), agree to the following:

1. This alteration or improvement is to be undertaken entirely at our own expense.
2. I (We) will maintain and/or repair the alteration and/or improvement as needed and/or as requested by the Association to ensure property value and/or aesthetic conformity at my (our) expense.
3. Any and or all present or future maintenance or repair expenses incurred by the Association in consequence of this alteration and/or improvement will be solely my (our) expense.

This agreement is understood to be a requirement of one of the conditions of the Declaration of Covenants and Restrictions of the Sterling Park Estates Homeowners Association

Owner Signature \_\_\_\_\_ Date: \_\_\_\_\_

**Board Approval**

At a regularly scheduled meeting held on \_\_\_\_\_, the Board of Directors of the Sterling Park Estates Homeowners Association, did by majority of those present and voting, approve the above request submitted by address \_\_\_\_\_.

**Board Members**

_____ Signature	_____ Print	_____ Date
_____ Signature	_____ Print	_____ Date
_____ Signature	_____ Print	_____ Date
_____ Signature	_____ Print	_____ Date
_____ Signature	_____ Print	_____ Date

